

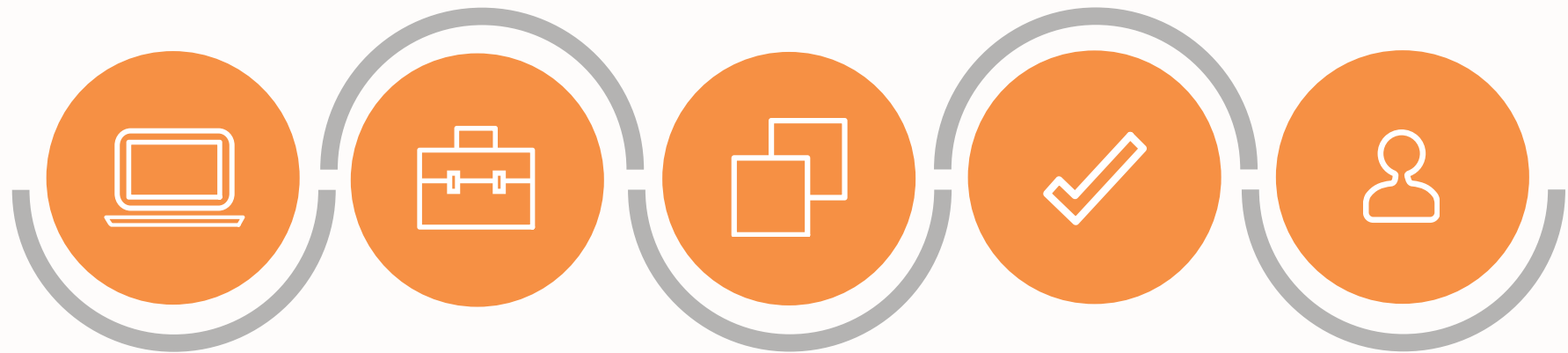
Achievement Property Management

Application Screening Process

1-3 Business Day Turnover



*The more responsive and proactive the applicant is, the faster the application is sent for approval.



- Prospective Resident schedules showing or applies via website
- Applicant will be notified where their application falls in line

- Clarify Move-In Dates
- Household Information
- Income Verification (3 times rent)
- Rental Expenses Disclosure Signature(s)

- Rental History Verification (if any)
- Verify References

- Request Background and Credit from the applicant
- Application is sent for approval (Decision within 1 business day)

- Lease and portal are sent out within 1 business day of approval
- Deposit(s) and administrative fee are due upon signing the lease, prorated rent can wait until move-in.